



BREAKFAST CLUB

TERMS & CONDITIONS

- Pre-school care is provided exclusively for children attending Peartree Spring Primary School, and for the children of school staff.
- Operating times are 7.30am – 8.50am, every morning during term time.
- Entry is through the Breakfast Club/After School Club doors at the front of the school. The doors are manned from 7.30am – 8.15am. **Parents are required to sign their own child in each day via the Inentry system.** Entry after 8.15am requires the use of a front entrance bell to attract attention. Please can we ask that children **DO NOT** arrive after 8.20am. However, if children do arrive after 8.20am, they **will not** receive a breakfast. Children must not be left unattended.
- Daily fees / booking sessions (60 places available each day):

£3.00 (entry between 7.30am and 7.45am)
£2.50 (entry after 7.45am)
£2.50 penalty fee, per child, per session (this applies to bookings not made in advance)

Booking sessions and fees must be made at: www.schoolgateway.com (parents will need to register in order to use this system). **Bookings must be made a week in advance or on the day before (NO later than 4.00pm) of the required session. Non-payment will result in withdrawal of membership.**
- An application form must be completed prior to a child's first session (available on our school website – www.peartreespringjm.herts.sch.uk or from the school office. Please return the form to the school office. Details must be kept updated by parents.
- By agreeing to these terms and conditions, parents consent to their child receiving first aid and necessary medical treatment. Information regarding minor incidents will be reported to a member of our Senior Leadership Team. In the event of a more serious accident, parents will be informed straight away.
- Good standards of behaviour are expected. Membership may be withdrawn as a result of a child's inappropriate or persistent misbehaviour. Once registered in the morning, a child may not leave the premises.
- Parents must utilise the unmarked bays when bringing their child to Breakfast Club. It is not permissible to park in the roadway (emergency access way) or the disabled bays (unless appropriate). There is **NO ENTRY** to the car park after **8.15am**, entry is via the pedestrian gates after this time.
- Should the overall level of attendance exceed that deemed appropriate by the Headteacher, priority will be given to those families with the longest membership and to the children of Breakfast Club staff. Parents of children, whose membership is withdrawn in these circumstances, will be notified in writing.



BREAKFAST CLUB

APPLICATION FORM

I wish my child to attend the Breakfast Club.

Child's full name DOB

Name, address and phone number of parents / guardians / adults with parental responsibility:

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Tel..... Tel.....

Additional emergency names and phone numbers:

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Tel..... Tel.....

Child's doctor: Tel.....

Any medical needs? Yes / No

If yes, please give details

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Any dietary needs? Yes / No

If yes, please give details

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I agree to abide by the terms and conditions of the Breakfast Club (see overleaf).

Signed Date