



6th September 2021

Dear Parents/Carers

We are sorry for the delay and problems that parents/carers have been experiencing with regards to ordering and purchasing school logo polo shirts. Unfortunately, this has been out of our control and has been due to problems our supplier has been experiencing with deliveries which they are trying to resolve. As soon as we take delivery of stock we will ensure that the orders already received will be prioritised and fulfilled and parents advised accordingly.

School uniform is an important part of our school identity, but we are equally mindful of the costs of logo items in comparison to plain items which can be purchased more cheaply. With this in mind, we would like to offer parents either of the following options:-

1. Credit for up to two polo shirts per child via schoolgateway for parents. This must be taken up by 31st March 2022.

Or

2. Refund for up to two polo shirts per child via schoolgateway for parents who have recently purchased polo shirts since 1st July 2021.

We are asking parents at this stage to please indicate via schoolgateway whether they wish to have 'credit' or a 'refund'. Please go onto schoolgateway and located in the payments section under 'Credit/Refund Polo Shirts' please tick the consent box and enter in the comments section either credit or refund.

We will then send out further information at a later date to parents/carers with regards to their credit/refund once we take delivery of stock and all outstanding orders have been fulfilled.

Yours sincerely

Teresa Skeggs

Teresa Skeggs
Headteacher

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